

From: [Vankeerbergen, Bernadette](#)
To: [Houston, Trish](#); [Nancy McClary](#)
Cc: [Schwartz, Thomas](#)
Subject: ASC 4157S
Date: Friday, October 26, 2012 3:42:22 PM

Dear Nancy and Trish,

Yesterday, the SBS Panel of the Arts and Sciences Curriculum Committee (ASCC) reviewed and unanimously approved ASC 4157S.

The Panel had a few suggestions that you might like to take into consideration:

- The course might fit in the Minor in Professional Writing at some point. Please consider.
- A few typos and technical issues in syllabus.
- P. 5: 7 classroom writing assignments at 25pts. This does not add up to 140 points. Should be 175 pts. Please adjust total as well.
- Remember to add grading scale when course is offered.
- Expectations are confusing: e.g., Reflective writing assignments: are these the same as the Weekly Reflection Sheets listed on p. 4? In general, the assignments listed under "Evaluation" (p. 5) do not clearly match up with assignments described in the "Weekly Assignments" (i.e., the schedule starting on p. 5) and under "Reflection Activities" (p. 4).

The course will next move to the full ASCC for a 2-week comment period.

Should you have any questions about this feedback, don't hesitate to contact me or Professor Tom Schwartz, Chair of ASCC SBS Panel (cc'd on this e-mail).

Best,
Bernadette

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